77-576

28 February 1977

MEMORANDUM FOR: See Distribution

SUBJECT:

Priority Problems and Issues for Admiral Turner's Immediate

Attention

- 1. Admiral Turner wishes a prioritized list developed of problems and issues which will require his immediate attention after his return from Europe the night of 2 March. This memo is a request that each addressee prepare such a list of priority problems and issues, each item accompanied by a short descriptive paragraph, and deliver the list to the O/DCI by 1200 hours, Tuesday, 1 March. This office in consultation with ADCI will develop a master list for Admiral Turner's information, to be delivered to him the evening of 2 March.
- 2. To assist the development of these lists, Admiral Turner has cabled his views on the overall priority of effort concerning, "people to see and meetings to have," as follows:
  - a. Preparation for twice weekly meeting with President.
  - b. Preparation for NSC meetings.
  - c. Preparation for PRC/SCC meetings.
  - d. Congressional relations.
  - e. Relations with NSC Advisors, Secretary of Defense, Secretary of State, Attorney General/Justice Department.
  - f. NFIB meetings, NFIB relations.
  - g. Meetings with staffs (i.e., Community and Agency).
  - h. Press relations.

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3. It is expected that background material requests for the full briefing of Admiral Turner on particular problems and issues will be prepared and held in the offices concerned until required by O/DCI.

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